Dear Parents,

Using the information on your PowerSchool Portal Password Letter you will need to set up a new account. Go to [www.lutheranwestland.com](http://www.lutheranwestland.com) click “Quicklinks” and select “PowerSchool for Parents and Students.”

* Click on **Create an Account**.

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| You will see a screen like this when you go to log in. Graphical user interface, text, application  Description automatically generated | Graphical user interface, text, application, email  Description automatically generated |

* Fill in the requested information on the next screen.

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| Graphical user interface, application  Description automatically generated | * The “Desired User Name” is what you will log in with and the Password is what you will be using from now on.
* The Access ID and Access Password are the **Parent/Guardian** ones found on your PowerSchool Portal Password Letter.
* Be sure to use the drop down to state your relationship to the person.
* If you have more than one child at North, list them all here using your information for each student.
* This way you will be able to see all your children with one log-on.
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